

99-1 Preliminary Syllabus, Da-Yeh Univ

| Information | | | |
|-------------------|-----------------------------|-----------------------|----------------|
| Title | 商務軟體進階應用 | Serial No. / ID | 2034 / IMM1020 |
| Dept. | 資訊管理學系 | School System / Class | 大學日間部1年1班 |
| Lecturer | 楊豐兆 | Full or Part-time | 專任 |
| Required / Credit | Optinal / 3 | Graduate Class | No |
| Time / Place | (一)56 / A402-2(三)4 / A402-2 | Language | Chinese |

| Introduction |
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| Describes various types of business software, and make the students familiar with the operation of the business software and advanced practical applications. |

| Outline |
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| <ol style="list-style-type: none">1. Advanced Business Software Applications (word processing, presentations, spreadsheets, databases)2. Open PDF3. Image and video processing4. Advancted network software applications5. Advanced Clouds Business Software Applications |

| Prerequisite |
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| Basic Computer Knowledge |