

## 102-2 Preliminary Syllabus, Da-Yeh Univ

Information			
Title	企業職能概論	Serial No. / ID	2109 / EEB3022
Dept.	電機工程學系	School System / Class	進修學士班3年1班
Lecturer	游志忠	Full or Part-time	兼任
Required / Credit	Optinal / 3	Graduate Class	No
Time / Place	(三)BCD / H344	Language	Chinese

Introduction	
This course (Business Studies functions), understanding motivation, behavior, and knowledge of the three functions, ready to leave, enter social work, business talents to become necessary.	

Outline	
A、 motive functions: (a) vision and work ethic of work. (B) the performance of the group I ethic and performance methods. (C) the professionalism and self-management.	
B、 the behavior of functions: (a) cognitive and communication skills in the workplace and duties of coordination. (B) the work team and teamwork approach. (Three) working in partnership with conflict resolution skills.	
C、 the knowledge of the functions of: (a) environmental knowledge, learning and innovation. (B) the concept of value and cost consciousness. (C) reaction and analysis to solve the problem.	

Prerequisite	
NO	