

# 102-1 Preliminary Syllabus, Da-Yeh Univ

Information			
Title	計算機概論	Serial No. / ID	2029 / IEB1001
Dept.	工業工程與管理學系	School System / Class	進修學士班1年1班
Lecturer	陳偉星	Full or Part-time	專任
Required / Credit	Required / 3	Graduate Class	No
Time / Place	(二)CDE / H729	Language	Chinese

## Introduction

This course teaches students the basic concept of computer. The use of Office software(Word, Excel) will be taught and practised.

## Outline

Excel operation

## Prerequisite

none