

101-2 Preliminary Syllabus, Da-Yeh Univ

Information			
Title	人力資源管理	Serial No. / ID	2662 / BAR5004
Dept.	企業管理學系碩士班	School System / Class	研究所碩士班1年2班
Lecturer	張秋蘭	Full or Part-time	專任
Required / Credit	Optinal / 3	Graduate Class	No
Time / Place	(六)123 / B001	Language	Chinese

Introduction
Human resource management (HRM) is the strategic and coherent approach to the management of an organization's most valued assets - the people working there who individually and collectively contribute to the achievement of the objectives of the business

Outline
Managing Human Resources Trends in Human Resource Management Providing Equal Employment Opportunity and a Safe Workplace Analyzing Work and Designing Jobs Planning for and Recruiting Human Resources Selecting Employees and Placing Them in Jobs Training Employees Managing Employees' Performance Developing Employees for Future Success Separating and Retaining Employees Establishing a Pay Structure Recognizing Employee Contributions with Pay

Prerequisite
Management Knowledge and capability