100-2 Preliminary Syllabus, Da-Yeh Univ

Information			
Title		Serial No. / ID	1572 / IMM1020
Dept.		School System / Class	1 1
Lecturer		Full or Part-time	
Required / Credit	Optinal / 3	Graduate Class	No
Time / Place	( )234 / A407	Language	Chinese

Introduction
Describes various types of business software, and make the students familiar with the operation of the business software and advanced practical applications.

Outline
1. Advanced Business Software Applications (word processing, presentations, spreadsheets, databases) 2. Open PDF 3. Image and video processing 4. Advancded network software applications 5. Advanced Clouds Business Software Applications

Prerequisite
Basic Computer Knowledge