

100-1 Preliminary Syllabus, Da-Yeh Univ

Information			
Title	英語會話(三)	Serial No. / ID	1467 / ELF2043
Dept.	英美語文學系	School System / Class	大學日間部2年1班
Lecturer	左正	Full or Part-time	兼任
Required / Credit	Required / 2	Graduate Class	No
Time / Place	(五)56 / J408	Language	Chinese

Introduction
<p>This is a two-semester course. In the first semester, an introductory program on how to present effectively in the public is emphasized. Presentation skills and other visual aids about self-introduction, informal interview, formal interview and reporting will be introduced. The students will be asked to participate in various activities to correct their pronunciation in the class.</p>

Outline																																						
<table border="1"> <thead> <tr> <th>Week</th> <th>Content</th> </tr> </thead> <tbody> <tr><td>1</td><td>No class</td></tr> <tr><td>2</td><td>Some important notes when speaking in the public</td></tr> <tr><td>3</td><td>Self-introduction I</td></tr> <tr><td>4</td><td>Self-introduction II</td></tr> <tr><td>5</td><td>Self-introduction III</td></tr> <tr><td>6</td><td>Self-introduction IV</td></tr> <tr><td>7</td><td>informal Interviewing I</td></tr> <tr><td>8</td><td>informal Interviewing II</td></tr> <tr><td>9</td><td>informal Interviewing III</td></tr> <tr><td>10</td><td>informal Interviewing IV</td></tr> <tr><td>11</td><td>formal Interviewing I</td></tr> <tr><td>12</td><td>formal Interviewing II</td></tr> <tr><td>13</td><td>formal Interviewing III</td></tr> <tr><td>14</td><td>formal Interviewing IV</td></tr> <tr><td>15</td><td>Reporting I</td></tr> <tr><td>16</td><td>Reporting II</td></tr> <tr><td>17</td><td>Reporting III</td></tr> <tr><td>18</td><td>Reporting IV</td></tr> </tbody> </table>	Week	Content	1	No class	2	Some important notes when speaking in the public	3	Self-introduction I	4	Self-introduction II	5	Self-introduction III	6	Self-introduction IV	7	informal Interviewing I	8	informal Interviewing II	9	informal Interviewing III	10	informal Interviewing IV	11	formal Interviewing I	12	formal Interviewing II	13	formal Interviewing III	14	formal Interviewing IV	15	Reporting I	16	Reporting II	17	Reporting III	18	Reporting IV
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Prerequisite
Basic English