

## 99-1 大葉大學 完整版課綱

### 基本資訊

課程名稱	英文報告寫作(一)	科目序號 / 代號	2241 / ELF4001
開課系所	英美語文學系	學制 / 班級	大學日間部3年2班
任課教師	黃芝華	專兼任別	兼任
必選修 / 學分數	必修 / 2	畢業班 / 非畢業班	非畢業班
上課時段 / 地點	(一)34 / J214	授課語言別	中文

### 課程簡介

This is a two semester course in which the instructor introduces students to the challenges and obstacles they are likely to face in their academic writing projects and prepares them to go through all the different stages of such a procedure: from preparation, research, draft, revision, and submission to final presentation or oral defence of the academic paper. Advanced self-study skills and self-organization are demanded from the students in this course.

This course teaches advanced study, research and writing skills needed to complete an academic paper according to the APA style manual. Coherence and structure in writing, academic analysis, ethics and presentation methods are taught.

### 課程大綱

Introduction, Syllabus  
The research check-list and plan  
Thesis topic c r e a t e i o n, brainstorming procedure  
Patterns of argument, cubing  
Outlining, drafting  
References, sources  
Bibliography I  
Mid Term Exam  
Bibliography II  
Definitions  
Blending in quotes  
Computer class  
Translations and tran s c r i p t i o n s  
Sample essay  
Methodology  
Presentation  
Presentation  
Final paper hand in

### 基本能力或先修課程

## 課程與系所基本素養及核心能力之關連

## 成績稽核

## 教科書(尊重智慧財產權，請用正版教科書，勿非法影印他人著作)

書名	作者	譯者	出版社	出版年
無參考教科書				

## 參考教材及專業期刊導讀(尊重智慧財產權，請用正版教科書，勿非法影印他人著作)

書名	作者	譯者	出版社	出版年
無參考教材及專業期刊導讀				

上課進度		分配時數(%)				
週次	教學內容	講授	示範	習作	實驗	其他
1	No Class	0	0	0	0	100
2	Course Introduction	100		0		
3	Two Research Approaches & The Research Process and Functions	60	20	20		
4	Finding a Topic & Finding Sources	60	20	20	0	0
5	Research Proposal	60	20	20		
6	Sampling Methods & Literature Review	60	20	20	0	0
7	Bibliography & Taking Notes	60	20	20		0
8	Research Questions and Hypotheses & Research Design	60	20	20		
9	Mid-term Exam					100
10	Data Collection Technique	60	20	20		
11	APA Style	60	20	20		
12	Structure of a Research Report	60	20	20		
13	Presentation	0	0	0		100
14	Presentation					100
15	Presentation					100
16	Presentation					100
17	Presentation					100
18	Final Exam					100