

## 102-2 大葉大學 完整版課綱

### 基本資訊

課程名稱	英文報告寫作(二)	科目序號 / 代號	2651 / ELF4002
開課系所	英美語文學系	學制 / 班級	大學日間部3年2班
任課教師	劉慧如	專兼任別	專任
必選修 / 學分數	必修 / 2	畢業班 / 非畢業班	非畢業班
上課時段 / 地點	(二)34 / J214	授課語言別	英文

### 課程簡介

The second semester of this course continues the training of how to use an academic style manual, but the instructor will now increasingly focus on the students' academic writing skills, such as their argumentation, definition, exemplification, comparison and other writing techniques, or, for example, their ability to conduct a survey and present it in the paper. The proposals from the previous semester now have to be revised, extended, completed and prepared for submission in their final form. Advanced self-study and self-organization skills are demanded from the students in this section of the course. As a final challenge, the students will have to present their paper in some kind of informal oral defense.

### 課程大綱

Academic Style/ Quotations and Referencing/ Paraphrase and Summary/ Research Method/ Survey and Statistics/ Data Analysis/ Results and Discussion/ Paper Presentation/ APA and MLA Styles

### 基本能力或先修課程

intermediate English reading and writing skills.

### 課程與系所基本素養及核心能力之關連

-  基本能力
-  專業能力
-  實踐能力
-  整合能力素養
-  精進成長素養
-  人際關係素養
-  國際視野素養

## 教學計畫表

系所核心能力	權重(%) 【A】	檢核能力指標(績效指 標)	教學策略	評量方法及配分 權重	核心能力 學習成績 【B】	期末學習 成績 【C=B*A 】
基本能力	15%	1. Listening: To comprehend various contents and accents 2. Speaking: To achieve oral accuracy and fluency 3. Reading: To comprehend gist, details, implications in different contexts 4. Writing: To compose grammatically correct and comprehensible paragraphs 5. Translating: To develop knowledge and techniques of translation between Chinese and English	講述法 小組討論 小組合作 學生上台報告	期中考: 15% 期末考: 20% 作業: 35% 課程參與度: 10% 小組合作狀況: 5% 口頭報告: 15%	加總: 100	15
專業能力	25%	1. Literature: To appreciate and comprehend literary works of western masters 2. Linguistics: To acquire fundamental knowledge on structures and applications of English language 3. Translation and Interpretation: To translate and interpret properly between Chinese and English 4. English language teaching: To understand theories, approaches, issues in the topic area 5. Listening and Speaking: To organise thoughts and present in well-structured forms 6. Reading and Writing: To comprehend, analyse,	講述法 小組討論 小組合作 學生上台報告	期中考: 15% 期末考: 20% 作業: 35% 課程參與度: 10% 小組合作狀況: 5% 口頭報告: 15%	加總: 100	25

實踐能力	20%	<p>1. Oral Presentation: to present ideas and thoughts in a well-structured form with modern technology</p> <p>2. Composition: to compose academic papers according to required formats</p> <p>3. Translation: to translate short stories, essays or newspapers</p> <p>4. Communication: to communicate efficiently</p>	<p>講述法</p> <p>小組討論</p> <p>小組合作</p> <p>學生上台報告</p>	<p>期中考: 15%</p> <p>期末考: 20%</p> <p>作業: 35%</p> <p>課程參與度: 10%</p> <p>小組合作狀況: 5%</p> <p>口頭報告: 15%</p>	加總: 100	20
整合能力素養	15%	<p>1. Integration: To develop, organise and manage issues from different perspectives</p> <p>2. Co-ordination: To accept different opinions and foster teamwork spirit</p> <p>3. Leadership: To lead and provide guidance</p>	<p>講述法</p> <p>小組討論</p> <p>小組合作</p> <p>學生上台報告</p>	<p>期中考: 15%</p> <p>期末考: 20%</p> <p>作業: 35%</p> <p>課程參與度: 10%</p> <p>小組合作狀況: 5%</p> <p>口頭報告: 15%</p>	加總: 100	15
精進成長素養	5%	<p>1. Autonomy: To organise, plan and complete tasks independently</p> <p>2. Critical thinking: To form logical interpretation and criticism on different issues</p> <p>3. Self-esteem: To respect self and others</p>	<p>講述法</p> <p>小組討論</p> <p>小組合作</p> <p>學生上台報告</p>	<p>期中考: 15%</p> <p>期末考: 20%</p> <p>作業: 35%</p> <p>課程參與度: 10%</p> <p>小組合作狀況: 5%</p> <p>口頭報告: 15%</p>	加總: 100	5
人際關係素養	5%	<p>1. Professional ethics: To equip well-rounded professional concepts and attitudes</p> <p>2. Humanistic concerns: To cultivate compassion, sympathy and empathy for others</p> <p>3. Interpersonal relationship: To practice interpersonal communication efficiently</p>	<p>講述法</p> <p>小組討論</p> <p>小組合作</p> <p>學生上台報告</p>	<p>期中考: 15%</p> <p>期末考: 20%</p> <p>作業: 35%</p> <p>課程參與度: 10%</p> <p>小組合作狀況: 5%</p> <p>口頭報告: 15%</p>	加總: 100	5

國際視野素養	15%	1. World vision: To recognise the importance of self to the world 2. Global citizenship: To have compassion for the world 3. International awareness: To be aware of and respect different cultures	講述法 小組討論 小組合作 學生上台報告	期中考: 15% 期末考: 20% 作業: 35% 課程參與度: 10% 小組合作狀況: 5% 口頭報告: 15%	加總: 100	15
--------	-----	---	-------------------------------	--	---------	----

### 成績稽核

作業: 35%  
 期末考: 20%  
 期中考: 15%  
 口頭報告: 15%  
 課程參與度: 10%  
 小組合作狀況: 5%

### 教科書(尊重智慧財產權，請用正版教科書，勿非法影印他人著作)

書名	作者	譯者	出版社	出版年
Writing Academic English (level 4)	Alice Oshima & Ann Hogue		Pearson	0

### 參考教材及專業期刊導讀(尊重智慧財產權，請用正版教科書，勿非法影印他人著作)

書名	作者	譯者	出版社	出版年
Writing Up Research: Experimental Research S. Report Writing for Students of English	Weissberg, R. & Buker,		Pearson	0
Writing Research Papers	Lester, J. D. & Lester, Jr., J. D.		Pearson	0

### 上課進度

週次	教學內容	分配時數(%)				
		講授	示範	習作	實驗	其他
1	Introduction & 智財權宣導(含告知學生應使用正版教科書)	70	0	30	0	0
2	Research Method / Chapter 3: Facts, Quotations, and Statistics	70	0	30	0	0
3	Chapter 3	70	0	30	0	0
4	Data Analysis/ Chapter 7: Comparison/Contrast Essays	70	0	30	0	0

5	Chapter 7	70	0	30	0	0
6	Chapter 8: Paraphrase and Summary	70	0	30	0	0
7	Chapter 8	70	0	30	0	0
8	Midterm exam	0	0	0	0	100
9	Chapter 12: Noun Clauses	70	0	30	0	0
10	Chapter 12	70	0	30	0	0
11	APA and Other Styles/ Chapter 13: Adverb Clauses	70	0	30	0	0
12	Chapter 13	70	0	30	0	0
13	Chapter 14: Adjective Clauses	70	0	30	0	0
14	Chapter 14	70	0	30	0	0
15	Chapter 15: Participial Phrases	70	0	30	0	0
16	Chapter 15	70	0	30	0	0
17	Review/ Group Presentations	50	0	50	0	0
18	Final Exam	0	0	0	0	100

---